



Monks Coppenhall Academy & Nursery
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Principal: Mr C Leech BA (Hons), NPQH

Date: 29th August 2024

Dear Parents/Carers,

Thank you to all the parents and carers who shared a comment on their child's end of term report. Your feedback is invaluable and very much appreciated. We hope that you and the rest of your family have enjoyed the summer break.

As we approach a new school year, we would like to share some important information.

Meet the Teacher Meetings

Parents and carers are invited to a 'Meet the Teacher' meeting on either Wednesday 4th or Thursday 5th of September. There will be two meetings for each class, one at 3:30pm and one at 5:00pm, giving flexibility to parents/carers who need to attend more than one meeting. These meetings will cover a range of topics including the curriculum taught, the trips and visits planned, expectations in terms of homework and how you can help your child.

Please go to your child's normal collection location (see below) where a teacher will greet you.

The meetings for Year 1, Year 2 and Year 3 will take place on Wednesday 4th September (3:30pm or 5:00pm)

The meetings for Year 4, Year 5 and Year 6 will take place on Thursday 5th September (3:30pm or 5:00pm)

Start Times and Collection Times

In order to enable a smooth start to the day, we operate a slightly staggered welcome time.

It is vitally important that all children arrive on time, as lessons begin as soon as the register has been taken. Please be aware that no parking or drop-offs are allowed on the school site or the Family Hub unless a disabled badge is presented. Parents of children who attend the Resource Provision can use the allocated parking spaces to the right of the Family Hub barrier.

Reception/Year 1/Year 2

Welcome Time: **8:45am** (Children must arrive no later than 8:55am. Arrivals after this time will be recorded as late)

Collection Time: **3:15pm**

Years 3-6

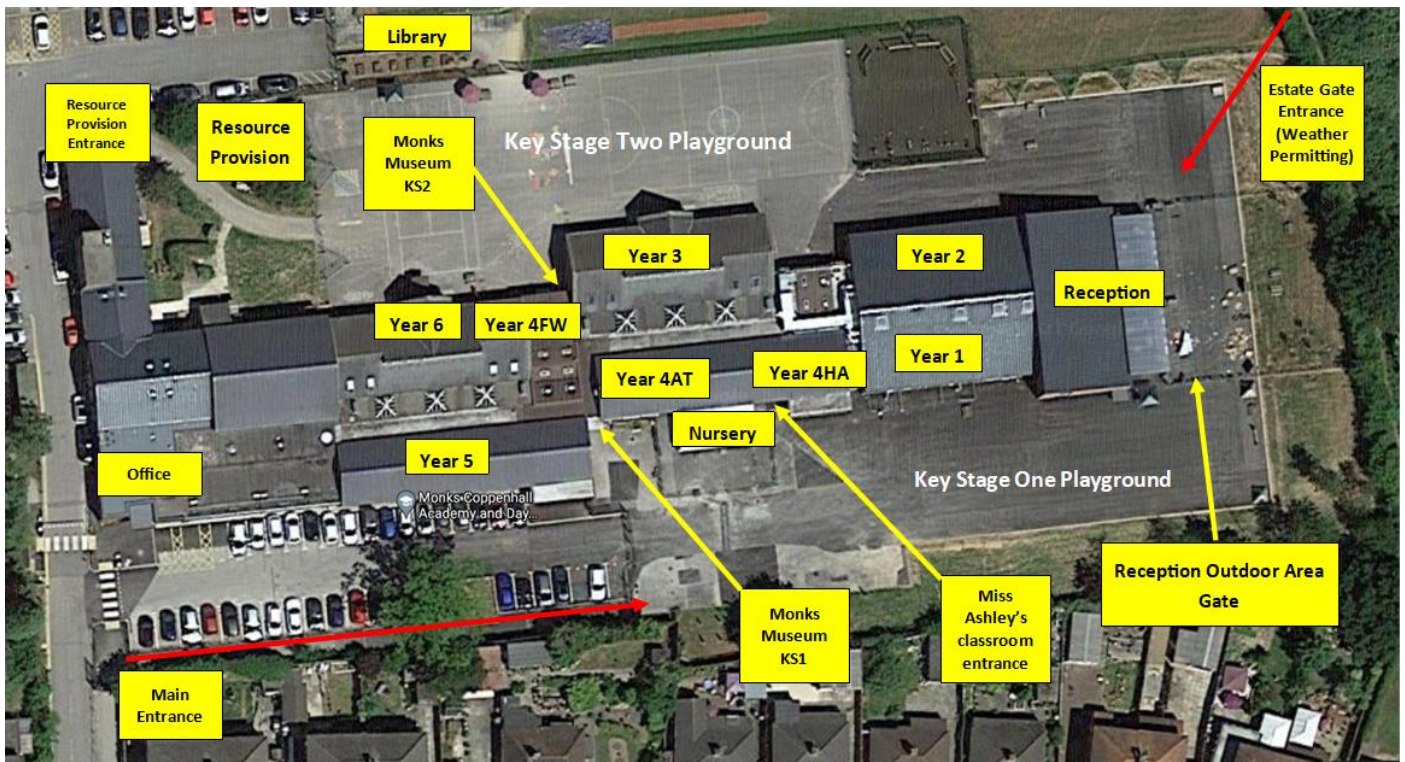
Welcome Time (Gates Open): **8:35am** (Children must arrive not later than 8:45am. Arrivals after this time will be recorded as late)

Collection Time: **3:15pm**

Drop off and Collection Arrangements

Please see the table and map below which explains where you can drop off and collect your child. We understand that not all parents/carers will be familiar with the site, so there will be a member of staff on hand to direct at the start and end of the school day.

Class	Drop Off Location	Collection Location
Nursery	Nursery classroom	Nursery classroom
Resource Provision - Mrs Bromilow	Rear gate entrance (see map)	Resource Provision classroom
Reception – all classes	Reception Outdoor Gated Area (Green Gates)	Reception classroom doors
Year 1 – all classes	Year 1 classroom doors (KS1 playground)	Year 1 classroom doors (KS1 playground)
Year 2 – all classes	Monks Museum KS1 (see map)	Year 2 classroom doors (KS1 playground)
Year 3 – Mr Williams	The children will be welcomed by staff at the Reception Outdoor Gated Area .	Mr Williams' classroom door
Year 3 – Miss Piazza		Miss Piazza's classroom door
Year 3 – Miss Morris		Monks Museum (Key Stage 2 playground entrance – opposite the outdoor library)
Year 4 – Mr Wildgoose	The children will be welcomed by staff at the Reception Outdoor Gated Area .	Monks Museum (Key Stage 2 entrance – opposite the outdoor library)
Year 4 – Miss Tomlinson		Monks Museum (Key Stage 2 entrance – opposite the outdoor library)
Year 4 – Miss Ashley		Miss Ashley's classroom door (Key Stage 1 Playground – see map)
Year 5 – all classes	The children will be welcomed by staff at the Reception Outdoor Gated Area .	Monks Museum Key Stage 1 (see map)
Year 6 – Mr Watts	The children will be welcomed by staff at the Reception Outdoor Gated Area .	Monks Museum Key Stage 1 (see map)
Year 6 – Mrs Humber		Monks Museum Key Stage 1 (see map)



Uniform

The school uniform remains unchanged:

- Burgundy polo shirt (with or without Academy logo)
- Burgundy sweatshirt or cardigan (with or without Academy logo)
- Grey trousers/shorts/knee-length skirts – leggings are not permitted except for PE
- Grey socks or tights
- During the summer months, a red and white striped/check cotton dress may be worn

Jewellery - With the exception of a watch and one pair of small stud-type earrings only, the wearing of jewellery is not permitted. Please avoid unnatural hair colours and shaved hair patterns.

Footwear - Sensible black shoes must be worn (not trainers or boots). If your child wears boots to walk to the Academy, please ensure they have shoes to change into on arrival. In the interest of safety, shoes must either be flat or have only a very small heel.

All items of clothing should be marked clearly with your child's name, preferably with iron-on or sewn-in name tags, as a marker pen will often fade with washing.

PE Kit

We are continuing to ask children to arrive on PE days wearing their PE kit. Information will be sent confirming the days on Monday 2nd September.

- Burgundy t-shirt – round neck or polo (with or without logo)
- Plain black jogging bottoms / black leggings / burgundy or black shorts
- A burgundy jumper or hoody (with or without logo)
- Dark trainers



Please avoid branded items of clothing. Children wearing the incorrect PE kit may be asked to change into a spare kit. Stud earrings must be removed or covered for all physical education/sport/dance activities and long hair must be tied back.

Snack

Early Years and Key Stage One

Early Years and Key Stage 1 children are provided with fruit at snack time, to promote healthy eating. Therefore, no snack needs to be brought into school for these children. Milk or water is also provided for all Early Years children.

Key Stage Two

Children in Key Stage 2 may bring a healthy snack to eat during morning playtime. Some examples of healthy, low sugar snacks are as follows:

- Fruit, such as bananas, apples, tomatoes, grapes (please cut up), satsumas/oranges etc.
- Dried fruit
- Carrot sticks or other raw vegetables
- Cheese, such as Baby-bel or cheddar chunks
- Crackers or bread sticks
- Rice cakes

Children will not be allowed to eat chocolate, cake, biscuits, sweets, high sugar cereal bars or sharing size bags of crisps as a playtime snack.

School Dinners – Reception, KS1 and KS2

The school dinner menu for the beginning of the autumn term remains the same as the summer term menu (see below). Thanks to government funding, all children in Reception, Year 1 and Year 2 continue to benefit from universal free school meals. We will be on **Week 2** of the menu when the children return to school next week.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 22 nd April 13 th May 10 th June 1 st July 22 nd July 16 th Sept 7 th Oct	Homemade Cheese & Tomato Pizza with Paprika Potatoes & Vegetables (v) Vegetarian Spaghetti Bolognese (v) Ham Sandwich Orange Cookie, Yogurt or Seasonal Fruit Platter	Homemade Beef Lasagne with Garlic Bread Quorn Curry with Rice & Cous Cous (v) KS1 Tuna/ KS2 Sub Bar Chocolate Penny Biscuit or Seasonal Fruit Platter	Butchers Pork Sausage All Day Breakfast Cheese & Tomato Pasta (v) Egg Sandwich Ice Cream & Fruit Coulis or Seasonal Fruit Platter	Roast Gammon, Roast & Creamed Potatoes, Vegetables & Gravy Pasta Italiane (v) Ham/ Gammon Sandwich Carrot & Pineapple Cake or Seasonal Fruit Platter	Breaded Fish Stars with Chips & Baked Beans or Peas Jacket Potato with a Choice of Filling/s (v) KS1 Cheese/ KS2 Sub Bar Chocolate Crunch Finger & Fruit Chunk or Fruit Platter
Week 2 29 th April 20 th May 17 th June 8 th July 2 nd Sept 23 rd Sept 14 th Oct	Homemade Cheese & Tomato Pizza with Paprika Potatoes & Vegetables (v) Ravioli in a Homemade Tomato Sauce (v) Ham Sandwich Melting Moment, Yogurt or Seasonal Fruit Platter	Chicken Fajita in a Tortilla Boat with Savoury Rice Vegetarian Sausage Roll with potatoes (v) KS1 Tuna/ KS2 Sub Bar Tangy Lemon Cake or Seasonal Fruit Platter	Butchers Pork Sausage All Day Breakfast Jacket Potato with a Choice of Filling/s (v) Egg Sandwich Fruit Oatie Finger or Seasonal Fruit Platter	Roast Turkey, Roast & Creamed Potatoes, Vegetables & Gravy Vegetable Lasagne with Garlic Bread (v) Turkey Sandwich Shortbread Finger & Fruit Chunk or Seasonal Fruit	Salmon Fish Fingers with Chips & Baked Beans or Peas Vegetarian Bolognese Pasta Bake (v) KS1 Cheese/ KS2 Sub Bar Summer Fruit Flapjack or Seasonal Fruit Platter
Week 3 6 th May 3 rd June 24 th June 15 th July 9 th Sept 30 th Sept 21 st Oct	Cheesy Pasta (v) Vegetarian Sausage Roll, Potatoes & Vegetables (v) Ham Sandwich Melting Moment, Yogurt or Seasonal Fruit Platter	Hunter's Chicken with Homemade Sauté Potatoes Jacket Potato with a Choice of Filling/s (v) KS1 Tuna/ KS2 Sub Bar Tangy Lemon Cake or Seasonal Fruit Platter	Butchers Pork Sausage All Day Breakfast Tomato Pasta (v) Egg Sandwich Fruit Oatie Finger or Seasonal Fruit Platter	Roast Pork, Roast & Creamed Potatoes, Vegetables & Gravy Jacket Potato with a Choice of Filling/s (v) Ham/ Pork Sandwich Shortbread Finger & Fruit Chunk or Seasonal Fruit	Breaded Fish Stars with Chips & Baked Beans or Peas Vegetable Curry with Chips & Rice (v) KS1 Cheese/ KS2 Sub Bar Summer Fruit Flapjack or Seasonal Fruit Platter

Homework

Our homework expectations place a great emphasis on reading as this is a fundamental life skill and essential for accessing all areas of the curriculum. Please see below for the expectations in each Key Stage. In the coming weeks, there will be some additional information regarding an online homework platform for Key Stage Two.

Key Stage One

- Read at home for 10-15 minutes, five times a week. Please sign each time your child reads. Extra RESPECT points are given when children read five times during the week.
- Spend the equivalent of 30 minutes per week on Numbots. For example, 3 x 10-minute sessions per week.

Key Stage Two

- Read at home for 20 minutes, five times a week. Please sign each time your child reads. Extra RESPECT points are given when children read five times during the week.
- Spend the equivalent of 50 minutes per week on Times Tables Rockstars. We would recommend that this is completed in five 10-minute sessions.

Attendance

Our Academy attendance has continued to increase again over the last 12 months and we currently sit above the national average and in the top 25% of similar schools in England. We would like to thank parents and carers for their support in achieving high levels of attendance and we hope that we can continue to improve attendance and punctuality during the next academic year to ensure that all children get the most out of their school experience, including their attainment, wellbeing, and wider life chances.

We hope that you all enjoy this coming weekend and we look forward to welcoming the children back to school on Tuesday 3rd September.

Yours sincerely,

Monks Copenhall Academy